

## CEMS INFORMATION SHEET 2010/11

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<b>School address:</b>	Aalto University School of Economics Lapuankatu 6 00100 Helsinki Finland
<b>WWW address:</b>	www.hse.fi <a href="http://www.hse.fi/EN/education/international/exchange/incoming/">http://www.hse.fi/EN/education/international/exchange/incoming/</a>
<b>Academic Staff/Advising:</b>	<b>CEMS Academic Director</b> Professor Rebecca Piekkari
<b>Administrative and Support Staff:</b>	<b>CEMS Programme Coordinator</b> Ms. Liisa Kotilainen liisa.kotilainen@hse.fi  <b>CEMS Programme Coordinator</b> Mr. Jody Wren jody.wren@hse.fi
<b>Deadlines:</b>	<b>Nomination and application for fall term:</b> May 15th <b>Nomination and application for spring term:</b> October 1 <sup>st</sup>
<b>Required Documents:</b>	Application documents can be found on our website at <a href="http://www.hse.fi/EN/education/international/exchange/incoming/application/">http://www.hse.fi/EN/education/international/exchange/incoming/application/</a>

<b>Course offer:</b>	Course portfolio can be found on the Aalto page on cems.org, for the fall term in June and for the spring term in October.																					
<b>Student Registration:</b>	Students are informed about course registration by the International Student Services office. Deadline for preliminary course selections for the fall term is August 6 <sup>th</sup> , and for the spring term December 1 <sup>st</sup> .																					
<b>Faculties/Colleges:</b>	Department of Business Technology Department of Economics Department of Marketing and Management Department of Accounting and Finance Department of Languages and Communication																					
<b>Language of Instruction:</b>	English, Finnish																					
<b>Language requirement:</b>	English																					
<b>Language courses:</b>	Communication for Business Professionals (CEMS Accredited language course), usually offered in both terms  Finnish Language and Culture (limited number of places), offered in both terms																					
<b>Full-time Workload</b>	30 ECTS (one course is usually worth 6 ECTS)																					
<b>Grading:</b>	<table><tr><td>ECTS</td><td></td><td>Aalto</td></tr><tr><td>A</td><td>Excellent</td><td>5</td></tr><tr><td>B</td><td>Very good</td><td>4</td></tr><tr><td>C</td><td>Good</td><td>3</td></tr><tr><td>D</td><td>Satisfactory</td><td>2</td></tr><tr><td>E</td><td>Sufficient</td><td>1</td></tr><tr><td>F/FX</td><td>Fail</td><td>0</td></tr></table>	ECTS		Aalto	A	Excellent	5	B	Very good	4	C	Good	3	D	Satisfactory	2	E	Sufficient	1	F/FX	Fail	0
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<b>Exams:</b>	<b>Fall term:</b> 1 <sup>st</sup> exam period 19.10. – 23.10.2009 2 <sup>nd</sup> exam period 14.12. – 2.12.2009 and 4.1. – 8.1.2010  <b>Spring term:</b> 1 <sup>st</sup> exam period 1.3. – 5.3.2010 2 <sup>nd</sup> exam period 3.5. – 28.5.2010																					

#### TERM DATES FOR THE ACADEMIC YEAR

	<b>Term 1</b>	<b>Term 2</b>
<b>Terms Dates:</b>	1 <sup>st</sup> period: 6.9. – 22.10. 2 <sup>nd</sup> period: 1.11. – 10.12.	1 <sup>st</sup> period: 17.1. – 4.3. 2 <sup>nd</sup> period: 14.3. – 13.5.
<b>Welcome Day/Orientation week</b>	Orientation day for exchange students 3.9.2010	Orientation day for exchange students: 14.1.2011 (TBC)
<b>Block Seminar/Launch Event</b>	30.8. – 3.9.	

<b>[school vacations, public holidays]</b>		Easter holidays 21.4.-1.5.2011
<b>Exam period</b>	please see "Exams"	please see "Exams"

<b>Living Expenses:</b>	<p>Estimated monthly budget for single students:</p> <table border="1"> <tr> <td>Housing (shared)</td><td>200e – 540e</td></tr> <tr> <td>Transportation</td><td>40e</td></tr> <tr> <td>Meals &amp; groceries</td><td>app. 300 - 400e</td></tr> <tr> <td>Books/study materials</td><td>50e</td></tr> <tr> <td>Miscellaneous</td><td></td></tr> </table>	Housing (shared)	200e – 540e	Transportation	40e	Meals & groceries	app. 300 - 400e	Books/study materials	50e	Miscellaneous	
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<b>Academic Expenses:</b>	Visa costs for the Block Seminar in Russia										
<b>Health insurance:</b>	<p>Health insurance is mandatory for all third country nationals.</p> <p>Third country national means a person who is not a citizen of either one of the EU countries, Norway, Iceland, Liechtenstein or Switzerland. Students from Quebec, Canada are also exempt from this health insurance requirement.</p>										
<b>Visa:</b>	<p>EU members: no visa required</p> <p>Non-EU members: Please see <a href="http://www.formin.fi">www.formin.fi</a></p>										
<b>Housing:</b>	<p><b>Ms. Sanna Krigsholm</b>, International Student Services <a href="mailto:sanna.krigsholm@hse.fi">sanna.krigsholm@hse.fi</a></p> <p><a href="http://www.hse.fi/EN/education/international/exchange/incoming/application/housing/">http://www.hse.fi/EN/education/international/exchange/incoming/application/housing/</a></p>										
<b>Facilities:</b>	Library, computer rooms, study halls, cafeterias, gym etc.										
<b>Internships:</b>	Please contact Aalto Career Services at <a href="mailto:career@hse.fi">career@hse.fi</a> or see CareerWeb while logged into the Piazza system										
<b>Orientation / Student Clubs:</b>	<p><b>Helsinki CEMS Club</b> <a href="mailto:cemsclubhelsinki@gmail.com">cemsclubhelsinki@gmail.com</a></p> <p><b>KY Student Union</b> <a href="http://english.kyweb.org/">http://english.kyweb.org/</a></p>										
<b>Information about the city / the country</b>	<p><a href="http://www.helsinki.fi/en">www.helsinki.fi/en</a>  <a href="http://www.hel.fi/english">www.hel.fi/english</a>  <a href="http://www.hkl.fi/english">www.hkl.fi/english</a> (public transport)</p>										