

CEMS INFORMATION SHEET 2010/11

Contact persons:	CEMS Academic Director Professor Rebecca Piekkari CEMS Programme Coordinators Ms. Liisa Kotilainen Mr. Jody Wren
Telephone/Fax:	Prof. Rebecca Piekkari +358 9 431 38734 Ms. Liisa Kotilainen +358 40 353 8166 Mr. Jody Wren +358 40 353 8165 Fax: +358 9 431 38880
Email:	rebecca.piekkari@hse.fi cems@hse.fi liisa.kotilainen@hse.fi jody.wren@hse.fi
School address:	Aalto University School of Economics Lapuankatu 6 00100 Helsinki Finland
WWW address:	www.hse.fi http://www.hse.fi/EN/education/international/exchange/incoming/
Academic Staff/Advising:	CEMS Academic Director Professor Rebecca Piekkari
Administrative and Support Staff:	CEMS Programme Coordinator Ms. Liisa Kotilainen liisa.kotilainen@hse.fi CEMS Programme Coordinator Mr. Jody Wren jody.wren@hse.fi
Deadlines:	Nomination and application for fall term: May 15th Nomination and application for spring term: October 1 st
Required Documents:	Application documents can be found on our website at http://www.hse.fi/EN/education/international/exchange/incoming/application/

Course offer:	Course portfolio can be found on the Aalto page on cems.org, for the fall term in June and for the spring term in October.														
Student Registration:	Students are informed about course registration by the International Student Services office. Deadline for preliminary course selections for the fall term is August 6 th , and for the spring term December 1 st .														
Faculties/Colleges:	Department of Business Technology Department of Economics Department of Marketing and Management Department of Accounting and Finance Department of Languages and Communication														
Language of Instruction:	English, Finnish														
Language requirement:	English														
Language courses:	Communication for Business Professionals (CEMS Accredited language course), usually offered in both terms Finnish Language and Culture (limited number of places), offered in both terms														
Full-time Workload	30 ECTS (one course is usually worth 6 ECTS)														
Grading:	<table> <thead> <tr> <th>ECTS</th> <th>Aalto</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>Excellent 5</td> </tr> <tr> <td>B</td> <td>Very good 4</td> </tr> <tr> <td>C</td> <td>Good 3</td> </tr> <tr> <td>D</td> <td>Satisfactory 2</td> </tr> <tr> <td>E</td> <td>Sufficient 1</td> </tr> <tr> <td>F/FX</td> <td>Fail 0</td> </tr> </tbody> </table>	ECTS	Aalto	A	Excellent 5	B	Very good 4	C	Good 3	D	Satisfactory 2	E	Sufficient 1	F/FX	Fail 0
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Exams:	<p>Fall term: 1st exam period 19.10. – 23.10.2009 2nd exam period 14.12. – 2.12.2009 and 4.1. – 8.1.2010</p> <p>Spring term: 1st exam period 1.3. – 5.3.2010 2nd exam period 3.5. – 28.5.2010</p>														

TERM DATES FOR THE ACADEMIC YEAR

	Term 1	Term 2
Terms Dates:	1 st period: 6.9.. – 22.10. 2 nd period: 1.11. – 10.12.	1 st period: 17.1. – 4.3. 2 nd period: 14.3. – 13.5.
Welcome Day/Orientation week	Orientation day for exchange students 3.9.2010	Orientation day for exchange students: 14.1.2011 (TBC)
Block Seminar/Launch Event	30.8. – 3.9.	

[school vacations, public holidays]		Easter holidays 21.4.-1.5.2011
Exam period	please see "Exams"	please see "Exams"

Living Expenses:	<p>Estimated monthly budget for single students:</p> <table border="1"> <tr><td>Housing (shared)</td><td>200e – 540e</td></tr> <tr><td>Transportation</td><td>40e</td></tr> <tr><td>Meals & groceries</td><td>app. 300 - 400e</td></tr> <tr><td>Books/study materials</td><td>50e</td></tr> <tr><td>Miscellaneous</td><td></td></tr> </table>	Housing (shared)	200e – 540e	Transportation	40e	Meals & groceries	app. 300 - 400e	Books/study materials	50e	Miscellaneous	
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Academic Expenses:	Visa costs for the Block Seminar in Russia										
Health insurance:	<p>Health insurance is mandatory for all third country nationals.</p> <p>Third country national means a person who is not a citizen of either one of the EU countries, Norway, Iceland, Liechtenstein or Switzerland. Students from Quebec, Canada are also exempt from this health insurance requirement.</p>										
Visa:	<p>EU members: no visa required</p> <p>Non-EU members: Please see www.formin.fi</p>										
Housing:	<p>Ms. Sanna Krigsholm, International Student Services sanna.krigsholm@hse.fi</p> <p>http://www.hse.fi/EN/education/international/exchange/incoming/application/housing/</p>										
Facilities:	Library, computer rooms, study halls, cafeterias, gym etc.										
Internships:	Please contact Aalto Career Services at career@hse.fi or see CareerWeb while logged into the Piazza system										
Orientation / Student Clubs:	<p>Helsinki CEMS Club cemsclubhelsinki@gmail.com</p> <p>KY Student Union http://english.kyweb.org/</p>										
Information about the city / the country	<p>www.helsinki.fi/en www.hel.fi/english www.hkl.fi/english (public transport)</p>										