



## CEMS INFORMATION SHEET 2009/10

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<b>School address:</b>	Copenhagen Business School International Office Porcelaenshaven 26 DK 2000 Frederiksberg Denmark
<b>WWW address:</b>	CEMS at CBS: <a href="http://www.cems.dk">www.cems.dk</a> Copenhagen Business School: <a href="http://uk.cbs.dk/">http://uk.cbs.dk/</a> CBS International Office: <a href="http://uk.cbs.dk/intl">http://uk.cbs.dk/intl</a> Information for exchange students: <a href="http://uk.cbs.dk/exchange">http://uk.cbs.dk/exchange</a>
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<b>Deadlines:</b>	<b>June 1:</b> Application deadline for Fall semester (August-December) <b>November 1:</b> Application deadline for Spring semester (January-June)
<b>Required Documents:</b>	Registration form, transcript, resume (C.V.), copy of passport, one passport-sized photo, Choice of Courses form, and Accommodation form.
<b>Course offer:</b>	<a href="http://uk.cbs.dk/degree_programmes/cbs_graduate_school/kandidatuddannelser/cems_master_s_in_international_management/menu/contents">http://uk.cbs.dk/degree_programmes/cbs_graduate_school/kandidatuddannelser/cems_master_s_in_international_management/menu/contents</a>



<b>Student Registration:</b>	June 1: Application deadline for Fall semester (August-December) November 1: Application deadline for Spring semester (January-June)
<b>Language of Instruction:</b>	All CEMS courses are offered in English.
<b>Language requirement:</b>	Students who are not native speakers of English must have English language proficiency equivalent to 575/230/90 TOEFL score. <b>NOTE - Language proficiency must be documented and submitted with the application to CBS!</b> For other accepted language tests, please go to: <a href="http://www.cbs.dk/app">http://www.cbs.dk/app</a> .
<b>Language courses:</b>	During the semester, Danish language courses are offered (for credit). Courses such as "English for Business Students", "Effective writing in English", "Oral Communication in English" are also offered for credit. The last two courses can substitute the CEMS exit test in written and oral English respectively if passed with a "10" or above.
<b>Full-time Workload</b>	30 ECTS/semester The Copenhagen Business School uses ECTS credits (European Credit Transfer System). A full time student takes 30 ECTS credits per semester or 60 ECTS credits per academic year. 30 ECTS credits are based on 900 Student Work Hours (SWH), which are not only the hours of work in class but also an extensive amount of work outside the classroom.  At CBS each course is normally 7.5 ECTS credits so four courses are needed in order to be a full time student. Note that a few courses can be found with a different number of credits.



Grading:	In Denmark, where education at all levels, including higher education, is regulated by the Ministry of Education, the marking scale and its use is described in a ministerial order which gives the following overview of the scale:		
	Danish Mark	Explanation of the Mark	Equivalent ECTS Mark
	12	Is given for an excellent performance, displaying a high level of command of all aspects of the relevant material with no or only a few minor weaknesses	A
	10	Is given for a very good performance, displaying a high level of command of most aspects of the relevant material with only minor weaknesses	B
	7	Is given for a good performance, displaying good command of the relevant material and some weaknesses	C
	4	Is given for a fair performance, displaying some command of the relevant material but also some weaknesses	D
	02	Is given for a performance meeting only the minimum requirements for acceptance (Lowest passing grade)	E
	00	Is given for a performance which does not meet the minimum requirements for acceptance (Failure)	Fx
	-3	Is given for a performance which is unacceptable in all respects (Failure)	F
	The participation of external examiners from other institutions in almost all exams contributes to the stability of the scale and should prevent individual interpretation bias in marks.		
Exams:	Exams are normally held in December (although a few in January) or May/June. See exam dates listed in the course catalogue. If a student is only staying for one semester and want to take a course, which has an exam in January, he/she should contact the teacher immediately at the beginning of the semester and see if an alternative exam can be arranged.		

#### TERM DATES FOR THE ACADEMIC YEAR

	Term 1	Term 2
Terms Dates:	August 31: Fall semester starts, however some courses may start during the Introduction week and Crash	February 2: Spring semester starts, however some courses may start during the Introduction week.



	Course week.  Fall break for most courses: October 12-16.  Semester ends: December/January.	Semester ends: June 18.
Welcome Day/Orientation week	August 24-28: Introduction program (mandatory)	January 25-29: Introduction program (mandatory)
Block Seminar/Launch Event	August 16 - 22, 2009	In February
School vacations, public holidays	Fall break for most courses: October 12-16	April 1-5: Easter vacation April 30: Public holiday May 13: Ascension Day May 24 : Whitsun holiday
Exam period	Exams: December/January - usually before Christmas for courses in English.	Exams: May/June. Exam dates vary so please do not book your return flight until you know your exact exam dates.

Living Expenses:	Estimated monthly budget for single students:	
	Housing (shared)	<i>Accommodation price range: Summer semester: DKK 7,000 - 14,000 (housing rates have risen drastically and relatively few places are available at the cheaper end of the scale). Some shared rooms are available at lower rates.</i>
	Transportation	Transportation (bus, train, metro): approx. DKK 1,000 / semester
	Meals & groceries	
	Books/study materials	Books/Supplies: approx. DKK 1,000-1,500
	Miscellaneous	Social Program Main Package approx. 500 DKK Weekend trips approx. 1,000 DKK each
Academic Expenses:	Block Seminar fee: 100 €	
Health insurance:	<p>All students are required to have a health insurance from their home country covering medical repatriation for the full semester.</p> <p>We strongly recommend that students also have liability insurance as well as personal insurance covering theft etc.</p>	
Visa:	<p>Students from the <u>Nordic countries</u> need no residence permit</p> <p>European students from <u>EC and EEA countries</u> must have a residence permit to stay in Denmark for more than three months. This is applied for in Denmark upon arrival.</p>	



	<p>European students <u>from outside the Nordic countries and EC/EEA</u> and non-Europeans <b>MUST</b> have their visa or residence permit in order before leaving their home country. Please note that the "Application for a residence and work permit for students" form must be filled in by CBS first and later by the student who then submit it to the nearest Danish consulate. The form will be sent to each student with the acceptance letter/ information package.</p>
<b>Housing:</b>	<p>CBS arranges accommodation either in a residence hall, a shared flat or in a house/flat for all students who apply before our application deadline (March 1, 2009). Please note that because of acute lack of sufficient student housing in Copenhagen, we cannot guarantee a particular type of housing. Applications received after the deadline will be processed but we cannot guarantee that housing will be found.</p> <p>For more information, please visit our website: <a href="http://uk.cbs.dk/housing">http://uk.cbs.dk/housing</a></p> <p>Accommodation price range: Summer semester: DKK 7,000 - 14,000 (housing rates have risen drastically and relatively few places are available at the cheaper end of the scale). Some shared rooms are available at lower rates.</p>
<b>Facilities:</b>	<p>State of the art library services, computer facilities (incl. e-mail connections for all exchange students), cafés, restaurant, student organisations, bookstores, health club on campus at low cost. The Metro train links most CBS buildings with three stops on campus.</p>
<b>Internships:</b>	<p>Ms. Rene Barseghian, CEMS Corporate Relations Coordinator</p>
<b>Orientation / Student Clubs:</b>	<p>CBS has an Introduction Week before the semester starts which is <b>mandatory for exchange students</b>. Dates are listed above in the academic calendar.</p> <p>CEMS Club: <a href="mailto:cems-club@cbs.dk">cems-club@cbs.dk</a></p>
<b>Information about the city / the country</b>	<p><a href="http://www.aok.dk/byen-rundt/guide/visiting-copenhagen">http://www.aok.dk/byen-rundt/guide/visiting-copenhagen</a></p> <p><a href="http://www.visitdenmark.com/danmark/da-dk/menu/turist/danmark.htm">http://www.visitdenmark.com/danmark/da-dk/menu/turist/danmark.htm</a></p>